

**MINEOLA CITY COUNCIL MINUTES**  
**REGULAR MEETING – MINEOLA CITY HALL**  
**Monday, October 28, 2024**

**Call to order and confirmation of quorum.**

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Terry Eaton, Mayor Pro Tem	P	Polly Jones
P	Jimmy Alexander	A	Jack Newman
P	Cassandra Sampson	P	Mercy Rushing, City Manager
P	Cindy Karch, City Secretary	P	Blake Armstrong, City Attorney

**Staff Present:** Charles Bittner, Lisa Morrison, Kyle McCoy, David Madsen, Justin Clower, Jennifer Henson, and Aaron Munn.

**Citizens Present:** Phil Major with the Wood County Monitor; Gene Kennon, with Republic Servies, Daren Beaudo, with Mineola Chamber of Commerce; Tim Rushing, Cathy Leeman, Jerry Gaskill Main Street Chairman; Howard Pierpont, and Corinne Murdock.

**Invocation and Pledge of Allegiance:** Invocation led by Councilmember Tuck and pledges led by Mayor Lankford.

**Citizen Comment:** Daren Beaudo, Director of the Chamber of Commerce Board, thanked the City Council and the City of Mineola employees for everything they did to support the 2024 Iron Horse Festival.

**Presentations and Proclamations:** Gene Kennon, with Republic Services, presented for the City of Mineola's events and programs a grant of a \$5,00.00 check to Mayor Lankford.

**Consent Agenda**

1. Consider approval of minutes of the Special City Council meeting on September 9<sup>th</sup> and the Regular City Council Meeting on September 16<sup>th</sup>, 2024.
2. Consider approval of Financial Reports for the month of September 2024.
3. Consider approval of the Monthly Department Head Reports for the month of September 2024. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
4. Consider approval of a RESOLUTION designating Wood County Monitor the official newspaper for the City of Mineola for Fiscal Year 2024-2025.
5. Consider approval of a RESOLUTION to change the dates of the Regular City Council meetings as follows: December 23, 2024, to December 16, 2024, May 26, 2025, to May 19, 2025, and September 22, 2025, to September 15, 2025.
6. Consider action on a street closure request from Caring and Sharing for an alternate weather day for the Caring and Sharing Car Show on November 2<sup>nd</sup>, to November 9<sup>th</sup>, 2024, if needed.

Councilmember Eaton made the motion to approve the consent agenda. The motion was seconded by Councilmember Alexander and the motion was carried by majority vote.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

7. **Discuss and consider action to approve the FY 2022-2023 Annual Audit performed by BrooksWatson, PLLC.**

Councilmember Sampson made the motion to approve the FY 2022-2023 Annual Audit performed by BrooksWatson, PLLC. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

- 8. Discuss and consider action on an Interlocal agreement for Emergency Management Coordinator for FY 24-25 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.**

Councilmember Eaton made the motion to approve an Interlocal agreement for Emergency Management Coordinator for FY 24-25 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

- 9. Discuss and consider action on an Interlocal agreement for Emergency Management Plan for FY 24-25 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.**

Councilmember Alexander made the motion to approve an Interlocal agreement for Emergency Management Plan for FY 24-25 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Sampson and the motion was carried by unanimous vote.

- 10. Discuss and consider action on an Interlocal agreement for Fire Protection and Emergency Service for FY 2024-2025 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.**

Councilmember Eaton made the motion to approve an Interlocal agreement for Fire Protection and Emergency Service for FY 2024-2025 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Alexander and the motion was carried by unanimous vote.

- 11. Discuss and consider action on final acceptance of the Stone and South Newsom Street Reconstruction project, TDA #CDV21-0098, through the Texas Community Development Block Grant Program, and to approve contractor's final pay estimate with retainage reduced to 0%, final payment amount of \$22,420.18.**

Councilmember Sampson made the motion to approve the final acceptance of the Stone and South Newsom Street Reconstruction project, TCA #CDV21-0098, through the Texas Community Development Block Grant Program, and to approve contractor's final pay estimate with retainage reduced to 0%, final payment amount of \$22,420.18. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

- 12. Discuss and consider action on a RESOLUTION adopting a policy prohibiting Tik Tok and associated social media services on city devices, in accordance with Senate Bill 1893.**

Councilmember Alexander made the motion to approve a resolution adopting a policy prohibiting Tik Tok and associated social media services on city devices, in accordance with Senate Bill 1893. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

- 13. Discuss and consider action to appoint Jana Cook and Howard Pierpont to the Planning and Zoning Board.**

Councilmember Alexander made the motion to appoint Jana Cook and Howard Pierpont to the Planning and Zoning Board. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

- 14. Discuss and consider action to appoint Bobby Madsen to the Main Street Advisory Board.**

Councilmember Eaton made a motion to appoint Bobby Madesen to the Main Street Advisory Board. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

**15. Discuss and consider action to appoint Corinne Murdock to the Main Street Advisory Board.**

Councilmember Sampson made a motion to appoint Corinne Murdock to the Main Street Advisory Board. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

**16. Discuss and consider action on an ORDINANCE to amend Chapter 38 (Subdivisions) of the City's Code of Ordinances.**

Councilmember Tuck made a motion to approve ordinance to amend Chapter 38 (subdivisions) of the City's Code of Ordinances. The motion was seconded by Councilmember Alexander and the motion was carried by unanimous vote.

**17. Discuss and consider changes to the city's Special Events Ordinance.**

David Madsen presented to the council changes to the city's Special Events Ordinance to be considered at the next council meeting.

**18. Executive Session: The City Council convened into Executive Session pursuant to Texas Government Code section 551.074 (Personnel) to discuss the employment, evaluation and duties of the following positions: public works director and city manager at 6:09 pm. The City Council reconvened at 7:20 pm.**

**Action Item: Discuss and consider action to accept the City Manager's Retirement Date.**

Councilmember Eaton made a motion the motion to accept the City Managers retirement date of February 28, 2025. The motion was seconded by Councilmember Sampson and the motion was carried by unanimous vote.

**19. City Manager Briefing and Announcements:**

City Manager, Mercy Rushing, started by reading thank you notes:

- Councilmember Eaton wrote a thank you note to the city thanking Manny Morales and Shawn Piercy from the water department for working after hours to fix a sewer pipe that was broken.
- The Chamber of Commerce thanked the city and their employees for everything they did to help the Chamber with the Iron Horse Festival.
- Chief Bittner thanked the council and the city employees for flowers during his time of loss.

City Manager Rushing reminded the council she will need all their requests for the Meredith grant by the 1<sup>st</sup> of November. Ms. Rushing also introduced Jennifer Henson, the new Marketing and Tourism Director. Ms. Rushing then briefed the council on all the events coming up at the end of October and all of November.

There being no further action to consider, the meeting was adjourned.

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Jayne Lankford, Mayor

ATTEST:

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Cindy Karch, City Secretary